



## **Minutes of the Meeting of Longden Parish Council**

Held on Wednesday 8th October 2025 at 7:30pm in Longden Village Hall

### **Councillors present:**

Cllr. Paul Carter – Chairman	N Evans	R Evans
P Arnold	N Ingham	K Lovegrove
D Morgan	C Roberts	K Roberts

Also present: Caroline Higgins, Clerk

**73/2025 Apologies for Absence** - None.

**74/2025 Declarations of Interest** - RE declared an interest in the streetlight electricity contract as Director of WM Supplies.

**75/2025 Minutes of Previous Meeting** - It was RESOLVED that the minutes of the Full Council meeting held on 3rd September 2025 be approved as a true record.

**76/2025 Public Participation** - No members of the public were present.

### **77/2025 Planning Applications**

#### **77.1.1 25/03338/TPO – Garagon, Longden**

No objections were raised to the proposed tree works. RESOLVED to support the application.

#### **77.1.2 25/03263/FUL – Green Acres, Annscroft**

The Council noted the site lies in open countryside and outside the village boundary. Concerns were raised about the size and prominence of the proposed dwellings, their proximity to the junction, and the precedent it may set. It was noted that development in open countryside has already exceeded SAMDev numbers. RESOLVED to object on grounds of size, unsustainable location, and impact on the gap between Annscroft and Longden.



### **77.1.3 25/03431/FUL – Inscape, Lyth Hill**

No objections were raised. The Council noted the proposal was not excessive and had no neighbour objections. RESOLVED to make no comment.

### **78/2025 Planning Decisions - None reported.**

**79/2025 Neighbourhood Plan - PA** reported on the recent meeting at which the Landscape and Visual Sensitivity Survey had been discussed. KL had confirmed Longden village contains a total of 165 houses plus 5 holiday lets. It had been agreed to invite a local planning agent to speak at the next Neighbourhood plan meeting.

**80/2025 Footpath Diversion - The Council** noted the diversion order for footpath 1B will commence on 21st October 2025.

### **81/2025 Highways**

**81.1 20mph Scheme - No update** received.

**81.2 VAS Relocation - Noted.**

**81.3 Convex Mirror Proposal - No response** received from SC.

**81.4 Remembrance Poppies - KR and CR** volunteered to fix poppies to posts. The Council thanked them for their efforts.

**82/2025 Streetlight electricity supply - The Council** RESOLVED, with one abstention to join the Joint Energy Scheme offered by Shropshire Council.

### **83/2025 Play Areas**

**83.1 Annscroft Path - Contractor** will lay matting and distribute spoil. Gate repairs to be completed free of charge.

**83.2 Inspections - P Carter** has inspected the park for the past 3 weeks. KL has inspected Longden PA. It was noted that signage should be updated to state equipment is designed for children up to age 12.

**83.3 Tree Surveys - KL** was unable to obtain quotes. It was RESOLVED for the Clerk to seek further quotes and appoint under delegated powers.



**83.4 Play Area Development** - PC reported residents would like a climbing frame with slide. KL reported requests for adult gym equipment. A working party of PC and CR was formed to explore options.

#### **84/2025 Environmental Maintenance**

**84.1 Verge Maintenance** – It was noted that Keir subcontracts verge work without oversight. Clerk to seek comparative quotes to undertake amenity grass cutting in the villages of Longden and Annscroft. DM suggested consulting Annscroft residents about bank maintenance. Clerk to press SC to cut back the bank.

**84.2 Oak Saplings on Lyth Bank** - DM reported visibility issues. Clerk to ask SC to assess road safety.

**84.3 Bin Replacement** - CR proposed replacing open bins with Derby-style bins showing parish logo. RESOLVED to proceed using CIL funds.

#### **85/2025 Local Nature Recovery Strategy**

**85.1 Consultation** - DM has submitted comments on Lyth Hill; CH on Annscroft Play Area. DM received a request from Condover PC to collaborate on tackling Himalayan balsam. He will research costs.

**85.2 Conference Report** – DM reported on the inspiring projects being undertaken by Shropshire parish councils.

**85.3 School Nest Box Project** - Primary school requested support for nest box building. DM has donated timber and proposed a £200 grant for further materials. RESOLVED to approve from existing budget.

#### **86/2025 Finance**

**86.1 Payments** – The following payments were approved.



**Longden Parish Council  
PAYMENTS (AWAITING AUTHORISATION) LIST**

8 October 2025 (2025-2026)

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Staff costs	31/10/2025 - 31/10/2025				Confidential			1,359.53		1,359.53
68 Neighbourhood Plan	09/09/2025		CB1 Community Acc	Support April - Aux	Neighbourhood Plan support	UVE Planning Ltd	S	1,635.00	327.00	1,962.00
70 Office Expenses	25/09/2025		PayPal	Office expenses	printer cartridge	Cartridge Save	S	26.28	5.26	31.54
69 Bank Charges	28/09/2025		CB1 Community Acc		Bank charges	Lloyds Bank	X	4.25		4.25
72 IT support & licenses	08/10/2025		CB1 Community Acc		IT support	Cloudy Group Ltd	S	74.40	14.88	89.28
79 Mileage/Travel	08/10/2025		CB1 Community Acc	September expens	Clerk's expenses	Employee 3	X	32.40		32.40
79 Office Expenses	08/10/2025		CB1 Community Acc	September expens	Clerk's expenses	Employee 3	X	10.00		10.00
71 Neighbourhood Plan	08/10/2025	NP27/5	CB1 Community Acc	Neighbourhood Pla	Land registry search fee	P Carter	X	14.00		14.00
73 Grounds maintenance	08/10/2025		CB1 Community Acc	September grassc	Grounds maintenance	Boyd's Groundcare	X	116.00		116.00
74 Training	08/10/2025		CB1 Community Acc	Shropshire Togeth	Conference fee	SALC	Z	21.00		21.00
75 Training	08/10/2025		CB1 Community Acc	Fundamentals for t	Councillor Training	SALC	Z	40.00		40.00
76 Work from home allowance	31/10/2025		CB1 Community Acc	October Payroll	Clerk's salary	Employee 3	X	26.00		26.00
<b>Total</b>								<b>3,358.86</b>	<b>347.14</b>	<b>3,706.00</b>

**86.2 Bank Reconciliation - Noted and approved.**

**86.3 Budget Monitoring – Noted.**

**86.4 CIL Monitoring - Noted.** RE suggested signing the Memorandum of Understanding proposed by Shropshire Council may help pressure SC to address highways issues. The MOU had been deferred but may be brought forward at a later meeting.

**86.5 Reserves – Noted.**

**87/2025 Training**

C Roberts to attend public procurement training. PC and CH to attend data protection training. Cost of Clerk's training to be shared with Pontesbury PC, who will give her time to complete the training if Longden pays training fee. RESOLVED.

*At 9:30 it was RESOLVED to suspend Standing Orders to allow the remaining business on the agenda to be considered.*

**88/2025 Reports**

**88.1 Shropshire Councillor's Report**

RE reported Annscroft road closure postponed. Chaney Plough repaired. SC budget overspends reached £1.2m. Emergency action announced. Chief Exec has left. 300 admin staff to be made redundant.

**88.2 Chair's Report - Councillors' photos** have been added to noticeboards. Spare keys to be cut. PC visited play area and is conducting inspections. Check sheets to be provided by the Clerk.



### **88.3 Councillors' Reports**

- KR: Hook-a-gate village signs need replacement.
- NE: Wall removal not yet completed at Redhill.
- PA: Manor Lane surface repairs cancelled. These were programmed in conjunction with Annscroft road closure which has been postponed.
- NI: No feedback on dead trees in Longden village.

### **88.4 Clerk's Report** - Written report noted.

**89/2025 West Mercia Police Charter** - CR questioned efficiency of police attending PC meetings. RE felt communication was beneficial. Priorities unchanged. ANPR project suggested. Costs to be provided to next meeting.

Police surgery held at Lyth Hill. Next PCSO Surgery scheduled for 21st October at Lyth Hill car park.

**90/2025 Date of Next Meeting** - Wednesday 5th November 2025 at Longden Village Hall.

*Meeting closed at 21:40*