



**Longden  
Parish  
Council**

## March Agenda Full Council

**Chairman; Paul Carter,  
01743 719254**

**Clerk; Caroline Higgins  
07759 490113**

Councillors Arnold, Carter; Evans N, Evans R, Ingham, Lovegrove, Morgan, Roberts C & Roberts K

**You are summoned to attend the Full Parish Council meeting on Wednesday 4<sup>th</sup> March 2026 at 7:30pm at Longden Village Hall.**

- 1. Apologies** – To receive apologies and reasons for absence
- 2. Declarations of Interest** – To receive declarations of interest in matters under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- 3. Minutes** - To approve the draft minutes of the Full Council meeting held on 4<sup>th</sup> February 2026, (Appendix A, attached)
- 4. Public Participation – 15 minutes maximum –**
  - 4.1 To allow members of the public to speak, at the Chairman’s discretion.
  - 4.2 To receive a police report (*if available*)
- 5. Planning**
  - 5.1 Planning applications –**
    - 5.1.1 Reference: 26/00288/FUL: **Bulenda, Plealey Lane, Longden:** Single storey rear and side extension and replacement porch. View online by clicking [Bulenda Link](#)
    - 5.1.2 Reference: 25/04695?EIA : **Poultry Units, The Vinnals, Lower Common:** Erection of 1 additional poultry house with associated works; View online by clicking [Vinnals](#) Link
    - 5.1.3 Reference 26/00245/FUL: **Sunbreak, Annscroft:** Erection of 2 dwellings following the demolition of existing dwelling; View online by clicking [Sunbreak](#) link
    - 5.1.4 Reference 26/00547/FUL: **9 Old Coppice, Lyth Hill;** Replacement porch, conversion of existing garage to habitable space, lifting of roof to facilitate conversion, single storey rear extension to provide utility and WC, replacement cladding to existing dormer and new entrance gates; View online by clicking [Old Coppice Link](#)
    - 5.1.4 To consider any applications validated since the publication of the agenda
  - 5.2 Planning Decisions –** To note the following planning decisions:
    - 5.2.1 **25/04178/FUL and 25/04179/LBC: Welbatch Farm, Hookagate, Shrewsbury:**  
Proposal: Rear and side extension internal alterations and changes to windows and doors Decision: *Grant Permission*
    - 5.2.2 To note any planning decisions notified since the publication of the agenda.
  - 5.3 Neighbourhood Plan –** To approve payment of the planning consultancy fee from Oct – March 2026 and note the date of the next meeting will be 16<sup>th</sup> March 2026 at the Tankerville, Longden
- 6. Highways –**
  - 6.1 Convex Mirror & Post for Longden Shop –** To consider advice of Shropshire Highways, if available and decide next steps
  - 6.2 Annscroft trees –** To consider whether there are any objections to the removal or pruning of two silver birch trees on Annscroft bank by a resident.
- 7. Play Areas**
  - 7.1 Annscroft Play Area Development –**
    - 7.1.1 To receive an update following site visits.



7.1.2 To consider assessment criteria and appropriate weightings prior to receipt of proposals.

**7.2 Play area inspections & maintenance** – To consider any maintenance issues arising

**8. Environmental maintenance –**

**8.1 Hook-a-gate village signs –**

**8.2 Redhill Bin** - To consider options to secure the bin in its original position or create a new concrete plinth near the gate, (its current position) and secure it there. To approve costs as an add on to bin installation contract.

**9. Review and adoption of revised IT Policy** – *To consider and adopt a revised draft policy based on the most recent NALC template, adapted for Longden Parish Council and recommended by the working party* – (Appendix B attached)

**10. Consultations & Correspondence**

**11. Finance**

**11.1 Payments for approval** (to follow) –

**11.2 Bank Reconciliation** (to follow)

**11.3 Internal Controls** – To note and approve the report of an internal control check undertaken by Cllr P Arnold on 17<sup>th</sup> February – (Appendix C attached)

**12. Reserves** – To receive and approve an updated reserves balance report (Appendix D)

**12.1 Reports** (Chair, Shropshire Councillor, Clerk and Councillors) – Clerk's report attached as Appendix E

**13. Dates of next meetings –**

**13.1 Full Council** Wednesday 1st April 2026 at Longden Village Hall – 7:30pm

**13.2 Annual Parish Meeting** Wednesday 22<sup>nd</sup> April 2026 – to include consultation on proposals for new play equipment at Annscroft – **Annscroft Church Vestry – 6pm public consultation, 7pm Parish meeting.**

Signed

Caroline Higgins, Parish Clerk