

Longden Parish Council Neighbourhood Plan Steering Group

Meeting 38 – 24th August 2026, The Tankerville, Longden, 7:30pm

Minutes

1. Present and apologies

- a. **Present:** P Arnold, (chair), J, K and Jos Lovegrove, R Evans, P McDonald, N & I Ingham, D Morgan, P Carter, C Higgins
- b. **Apologies:** L & A Brayne, A Stack, W Sheffield

2. Notes of meeting held 15th July 2026 - approved

3. To record any pecuniary interests – None

4. Design Guidance – NI tabled a draft Design Guidance document based on key principles set out in the government design and placemaking planning practice guidance, including a selection of illustrative photographs representing favourable / less favourable design features. He invited comments and suggestions. **(Action all)**. He was thanked for his hard work to date.

5. Working draft Version 2.2 –

- a. To review and comment on latest draft document (attached) – References to withdrawn policies were identified for amendment, (including references to Community Hubs). All references to Longden should clearly indicate whether they refer to the village or the parish.

It was agreed to refresh the data on housing completions in Longden village and clarify whether completions throughout the parish should now be included in delivery calculations and deducted from housing guidelines in SAM.Dev, as settlement guidance proposed for withdrawn local plan are now obsolete. **Action; KL to compile list of recently completed new builds for comparison with list provided by Shropshire Council in 2025. Planning applications to be reviewed for permissions granted since 2025.**

- b. To review **Green Spaces guidance notes** and incorporate landscape assets and recreational green spaces (See 4.4) – Comments to CH after meeting **(Action all)**
- c. To identify **infrastructure priorities** (See 5.1)
 - i. Pavements to improve pedestrian safety and encourage active travel in all existing settlements, particularly Longden, Annscroft and Hook-a-Gate.
 - ii. Traffic calming measures in existing settlements
 - iii. New housing to be linked to existing community facilities by pavements and safe walking routes
 - iv. Signalised pedestrian crossing in Longden village to encourage use of Village Hall car park for school parking.
 - v. Improvements to Community buildings, including village hall and community café/shop (Tankerville)
 - vi. Improvements to recreational facilities, including play areas and sports facilities

- d. To consider Parish Council **public contacts** (See 6.1) – Clerk email & telephone number and link to website for names of current councillors and steering group members. Foreword to include the names and roles of steering group members.
 - e. **Non-designated heritage assets** – J Ingham tabled updated Heritage Report to support policy L7. She requested all members review their nominated assets and identify those features which make the asset distinctive and worthy of protection. **(Action all). JI will photograph** all non-designated assets for the report.
6. **Liaison with Shropshire Council** – No meeting arranged – awaiting screening response and response to request for updated local affordable housing requirements
7. **Site Allocations** –
- a. **Consider whether it is appropriate to allocate any sites in the current planning context** – The latest advice from the planning consultant and reference to the recently published NPPF were noted, particularly Policy S6, which supports neighbourhood plans which allocate sites for housing. It was acknowledged that allocation of at least one site would strengthen the neighbourhood plan but allocation of more than one smaller site would match the aspirations of the community more closely. **It was agreed to revisit the RAG assessments of sites promoted through the calls for sites and any subject to recent planning applications.**
 - b. Consider need for development boundaries as an alternative to site allocations. – **It was agreed to define the limits of existing settlements.**
8. **Date and location of next meeting** – 5th October 2026 - TBC
9. **Meeting to review project plan to be arranged in September with planning consultant.**
- Meeting closed at 9:30pm