



**Longden  
Parish  
Council**

## November Agenda

### Full Council Meeting

**Chairman; Paul Carter,**  
**01743 719254**

**Clerk; Caroline Higgins**  
**07759 490113**

Councillors Arnold, Carter; Evans N, Evans R, Ingham, Lovegrove, Morgan, Roberts C & Roberts K

**You are summoned to attend the Full Parish Council meeting on Wednesday 4<sup>th</sup> November 2026 at 7:30pm at Longden Village Hall.**

- 1. Attendance and apologies**
- 2. Declarations of Interest** – *In accordance with the Council Code of Conduct members shall withdraw from any discussion or vote in which they hold a disclosable pecuniary interest and update their interests' declaration as appropriate.*
- 3. Public Participation – 15 minutes maximum**
- 4. Minutes** – Full Council meeting held on 7<sup>th</sup> October 2026 (*Appendix A*)
- 5. Planning**
  - 5.1 Planning applications** – To consider any applications validated since the publication of the agenda (if any)
  - 5.2 Planning Decisions** – If any
  - 5.3 Planning Appeals** – If any
  - 5.4 Neighbourhood Plan** – To receive a verbal update and recommendations from Cllr P Arnold following steering group meeting on 2<sup>nd</sup> November
- 6. Asset transfers and devolution of services** – To consider recommendations in working party report (*attached as Appendix B*).
- 7. Highways** – To receive any updates on ongoing projects or planned closures
- 8. Play Areas** – To consider any new issues identified in play area inspections
- 9. Asset management** - To consider a trial of Civic.ly to document assets electronically, streamline routine visual inspections (including for play equipment) and ensure effective documentation and follow up of defects
- 10. Biodiversity Policy** – To consider and adopt the draft biodiversity policy (*based on SLCC model document MD20*) attached as Appendix C. *Under the 2021 Environment Act, parish councils must consider what they can do to conserve and enhance biodiversity. Government guidance clarifies that they must agree policies and objectives based on their consideration and act to deliver them.*
- 11. People's Emergency Briefing** – To approve a budget for a screening of the People's Emergency Briefing in early 2027 (£150 – £200 suggested)
- 12. Communications** – To consider whether the council wishes to create a Whatsapp group for informal communications, and if so, to agree how the platform may be used and information recorded by the council. (*See notes in Clerk's report, attached as Appendix D*)
- 13. Finance**
  - 13.1** Payments for approval (*list to follow*)
  - 13.2** Bank reconciliation – (*to follow*)
  - 13.3** Budget preparation – members are asked to identify any projects which might impact on the budget for 2027/28
- 14. Reports** (Chair, Shropshire Councillor, Clerk and Councillors)
- 15. Dates of next meetings –**
  - 15.1** To note the date of the next full council meeting **2<sup>nd</sup> December 26, 7:30pm**
  - 15.2** To agree a date for a meeting of the **Finance Committee** to discuss the budget (suggested dates 24<sup>th</sup> or 25<sup>th</sup> November)



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**16. Exclusion of the press and public** – In accordance with the Public Bodies, Admissions to meetings Act 1960, to consider a motion to exclude the press and public on the grounds the following item may reveal commercially sensitive information

**17. Confidential Staff Matters**

**17.1 HR Committee recommendations** – To consider and approve recommendations from the HR committee meeting held on 21<sup>st</sup> October and confirm when the recommended adjustments should take effect (*Confidential recommendations to follow*)

**18. Confidential Quotations –**

**18.1 Supply and installation of Play area replacement parts** – Longden

**18.2 Removal of goals** – Annscroft

**18.3 Civic.ly business case** (Agenda item 9)

Signed Caroline Higgins, Parish Clerk